



OFFICE OF THE
BUILDING – IN CHARGE
COMMISSIONER OF INCOME TAX- 26
C-11, 6th FLOOR, PRATYAKSHAKAR BHAVAN,
BANDRA-KURLA COMPLEX, BANDRA(E), MUMBAI - 400 051.
Tel. No. 022-26570026 Fax-2657 2994 EPABX:02657 2599 Extn.: 3197

No.Pr.CIT-26/ Building-In-Charge/Renovation of canteen/2017-18

Dated: 29.06.2017

TENDER NOTICE

Subject: Flooring tiles, wall tiles and dining / lunch tables for Income Tax Canteen, 4th Floor, C-11 Building, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Mumbai-400051 by the Income Tax Department-Reg.

The Pr. Commissioner of Income Tax-26, (building incharge), Mumbai, on behalf of the President of India invites Quotations in sealed covers from reputed parties for changing floor tiles, wall tiles and dining / lunch tables at income tax canteen, 4th floor, C-11 building, PKB, BKC, Mumbai.

Vide this office tender notice dated 13.06.2017, the submission of Quotations and opening of bid was fixed on 22nd June, 2017 which is now extended to 7th July, 2017. All the interested parties dealing in and having prior experience in such kind of work are hereby requested to furnish their quotations in sealed covers latest by 2 P.M. on 7th July, 2017 for making false ceiling of Income Tax departmental canteen situated at 4th floor, C-11 building Pratyaksha Kar Bhawan, Bandra Kurla Complex, Mumbai-400051. The bidder will be required to visit the above office premises and physically inspect and verify the required renovation work and then only submit his proposal/estimate of work. Estimated cost of the works is below Rs. 4,92,000/- (Rupees Four Lakh Ninety Two Thousand only).

The bid shall consist of two parts - Technical Bid and Financial Bid. Both the bids are to be placed in two sealed envelopes (clearly super-scribing 'Technical Bid' and "Financial Bid") which in turn are to be placed in one sealed cover. The Bids of all parties whose Financial Bid is not in a separate sealed cover or the rates quoted by them finds mention in their Technical Bid shall be rejected forthwith. All the information sought under the head 'Information to be supplied with Technical Bid is to be given in Technical Bid while the price quoted by bidder will have to be mentioned only in the Financial Bid. The Financial Bids of only those parties shall be opened whose Technical Bids are found to be eligible while the disqualified bidder's Financial Bid shall be returned unopened.

The Technical bid shall be opened at 4.00 P.M. on 7th July, 2017 in the conference hall, 4th floor, C-11 building, Income tax Office ,BKC, Mumbai-400051 in the presence of one representative of each of the bidders who wishes to be present.

Brief description of the work

The interested parties have to complete following work:

- (i) Changing floor tiles by good quality 24"x24" for Approx total area of 1500 sq.feet.
- (ii) Changing wall tiles by good quality 12"x18" for Approx total area of 10000 sq.feet.
- (iii) New dining / lunch tables [Quantity 30 nos].

Terms & Conditions

The interested Parties must be capable of doing the aforesaid works and/or be able to supply the required items on their own as per the following terms & conditions:

1. The work should be completed within **15 days** of receipt of work order.
2. However, in case the successful bidder expresses his inability to complete the prescribed work, the option shall be given to the next lowest bidder to complete the remaining work and so on.
3. If the allotted work is not completed by the successful bidder within the prescribed time limit, an amount of 10% of the bill amount will be deducted from the final payment to the successful bidder as penalty.
4. The name and telephone number of the Site Manager and Project manager will be conveyed to Income Tax Officer (HQ) O/o the Pr. CIT-26(building incharge), Mumbai for day-to-day coordination.
5. The Pr. Commissioner of Income tax-26, Mumbai reserves the right to accept or reject any or all quotations without assigning any reasons.
6. A demand draft of **Rs.25,000/--** will be required to be enclosed with the quotation as earnest money. The demand draft may be drawn in favour of ZAO, CBDT Mumbai. This amount will be refundable only in cases where the quotation is not accepted. In the case of award of contract, the earnest money will remain deposited with the Department till the expiry of the contract and no interest will be payable on this deposit.
7. In the event of the award of the tender and prior to execution of the contract, the contractor shall be required to submit copies of the Registration Certificate of the firm for verification.
8. Notwithstanding anything contained above, this contract can be cancelled by the Department without any notice for violation of any terms & conditions of the contract.



9. The decision of Tenders Committee shall be final with regard to technical bids.
10. The Financial Bid shall be opened of successful technical bidder only.
11. Quotation will be given separately for each and every work and every items to be supplied work order can be given by the committee separately to different parties base on specification/price of the product supply or quality of work.
12. The interest party have to submit complete description of each work and also mention the quality and brand name in respect of all the items to be supplied in the quotation.
13. One vender can give quotation for all category of items or any one category of items/work and accordingly the financial bid can be submitted separately for any of the work or for all the work.
14. Pr. CIT-26, Mumbai (building in-charge) have right to award work order in part to different vendors based on their quotation to different parties for each items/work.
15. The tender notice alongwith terms of conditions, duly signed and sealed, should be submitted alongwith the technical bid as evidence of acceptance of the same.
16. Existing fans or tube light table chairs which are function have to handover to the building incharge and vender will not be allowed to carry them outside the premises.

Information to be supplied with Technical Bid

The interested parties are requested to provide the following information along with the quotations:

- a. Name & Address of the Contractor with Mobile No.
- b. Nature of business
- c. Income Tax assessment particulars for the last three years, Ward I Circle and PAN
- d. Details of similar work done earlier and work-completion certificates for verification.
(Name & Addresses of the parties where work has been done)
- e. Turnover in the past three years
- f. Details of renovation work done in Govt. PSU/a prominent private sector entity.
- g. Demand draft of Rs.25,000/- as earnest money. The demand draft may be drawn in favour of ZAO, CBDT Mumbai.
- h. Copy of tender notice along with terms of conditions, duly signed and stamped.



FINANCIAL BID

a) Price of all the items specified or work be given separately in following format:

Sr. No.	Name of the work/Items	Make and specification of items	Quantity	Price in rupees (inclusive of all taxes)
1.	Floor tiles, wall tiles at income tax canteen	(i) Changing floor tiles by good quality 24"x24" for Approx total area of 1500 sq.feet. (ii) Changing wall tiles by good quality 12"x18" for Approx total area of 10000 sq.feet.	NA.	
2	Dining / lunch tables	<ul style="list-style-type: none">• Size – 2.5 x 5• Wooden top with sun mica• Rust resistance heavy duty metal frame.	30 nos.	
Total price (inclusive of all taxes.)				

Sign

Name of Vender:

Quotation should be sent in sealed envelopes superscribed as quotation for changing floor tiles, wall tiles and dining / lunch tables at income tax canteen, 4th floor, C-11, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Mumbai-400051 to the Income Tax Department, and should reach the office of the Pr. Commissioner of Income Tax-26, 6th Floor, C-11, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Bandra (E), Mumbai – 400 051 on or before 2 p.m. the 7th July, 2017 . Bids will be opened in the conference room 4th floor, C-11, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Bandra (E), Mumbai – 400 051 in the presence of one representative of each of the bidders who wishes to be present on the same date at 4.00 P.M.

(AJIT D. TARE)

Income Tax Officer (Building incharge)
PKB, BKC, Mumbai

1. The Webmanager@income tax.gov.in for uploading on website.
2. Notice board.