



OFFICE OF THE  
**COMMISSIONER OF INCOME TAX- 26**  
C-10, 4<sup>th</sup> FLOOR, PRATYAKSHAKAR BHAVAN,  
BANDRA-KURLA COMPLEX, BANDRA(E), MUMBAI - 400 051.  
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No.Pr.CIT-26/PRO/ Renovation of PKB/BKC/2016-17

Dated 26 09 2016

SHORT TERM TENDER NOTICE

**Subject: Renovation/repairing of flooring by providing chequered tiles in the basement of income tax, C-10, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Mumbai-400051 by the Income Tax Department-Regarding**

The Pr. Commissioner of Income Tax-26, Mumbai, on behalf of the President of India invites Quotations in sealed covers from reputed parties latest by **1 P.M. on 3<sup>rd</sup> October, 2016** for **renovation/repairing of flooring by providing chequered tiles in the basement of income tax, C-10, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Mumbai-400051 as per plane/layout available at the office of the undersigned** which can be obtained at any working day between 11.30 AM to 4.30 PM upto 29.09.2016. The tiling work will include all the area of basement including the passage(in and out) situated at C-10, building, total area of approx 6000 ,sq.fit. The tiling work is to be completed in chequered tiles of reputed good quality. The bidder will be required to visit the above office premises and physically inspect and verify the required renovation work and then only submit his proposal/estimate of work. Estimated cost of the works is below Rs. 5,00,000/- (Rupees five lakhs only).

The bid shall consist of two parts - Technical Bid and Financial Bid. Both the bids are to be placed in two sealed envelopes (clearly super-scribing 'Technical Bid' and "Financial Bid") which in turn are to be placed in one sealed cover. The Bids of all parties whose Financial Bid is not in a separate sealed cover or the rates quoted by them finds mention in their Technical Bid shall be rejected forthwith. All the information sought under the head 'Information to be supplied with Technical Bid is to be given in Technical Bid while the price quoted by bidder will have to be mentioned only in the Financial Bid. The Financial Bids of only those parties shall be opened whose Technical Bids are found to be eligible while the disqualified bidder's Financial Bid shall be returned unopened.

The Technical bid shall be opened at **3.00 P.M. on 03<sup>rd</sup> October, 2016 in the Room No. 702, C-11, Income tax Office , BKC, Mumbai-400051** in the presence of one representative of each of the bidders who wishes to be present.

**Terms & Conditions**



The interested Parties must be capable of doing the aforesaid works at basement of C-13 building, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Mumbai-400051 on their own as per the following terms & conditions:

1 The work should be completed in all respect and physical possession of the area should be handed over by 20-10-2016 positively.

2 However, in case the successful bidder expresses his inability to complete the prescribed work, the option shall be given to the next lowest bidder to complete the remaining work and so on.

3 If the allotted work is not completed by the successful bidder within the prescribed time limit, an amount of 10% of the bill amount will be deducted from the final payment to the successful bidder as penalty.

4 The name and telephone number of the Site Manager and Project manager will be conveyed to Income Tax Officer/ PRO. PKB,BKC, Mumbai for day-to-day coordination.

6 The Pr. Commissioner of Income tax-26,(Building incharge) Mumbai reserves the right to accept or reject any or all quotations without assigning any reasons.

7 A demand draft of Rs.25,000/-- will be required to be enclosed with the quotation as earnest money. The demand draft may be drawn in favour of ZAO, CBDT Mumbai. This amount will be refundable only in cases where the quotation is not accepted. In the case of award of contract, the earnest money will remain deposited with the Department till the expiry of the contract and no interest will be payable on this deposit.

8. In the event of the award of the tender and prior to execution of the contract, the contractor shall be required to submit copies of the Registration Certificate of the firm for verification.

9. Notwithstanding anything contained above, this contract can be cancelled by the Department without any notice for violation of any terms & conditions of the contract.

10 . The decision of Tenders Committee shall be final with regard to technical bids.

11. The Financial Bid shall be opened of successful technical bidder only.

12. The tender notice alongwith terms of conditions, duly signed and sealed, should be submitted alongwith the technical bid as evidence of acceptance of the same.



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## Information to be supplied with Technical Bid

The interested parties are requested to provide the following information along with the quotations:

- a. Name & Address of the Contractor with Mobile No.
- b. Nature of business
- c. Income Tax assessment particulars for the last three years, Ward I Circle and PAN
- d. Details of similar work done earlier and work-completion certificates for verification.  
( Name & Addresses of the parties where work has been done)
- e. Turnover in the past three years
- f. Details of renovation work done in Govt. PSU/a prominent private sector entity.
- g. Demand draft of Rs.25,000/- as earnest money. The demand draft may be drawn in favour of ZAO, CBDT Mumbai.
- h. Copy of tender notice along with terms of conditions, duly signed and stamped.

## FINANCIAL BID

- a) The composite amount for chequered tiling of complete basement including in and out passage of C-10 Building, PKB and its renovation including proper ventilation of air (as per plan/layout provided)
- b) Per sqft rates for each work must be separately specified.

Quotation should be sent in sealed envelopes superscribed as quotation for renovation/repair of flooring by providing chequered tiles in the basement of income tax, C-13 building, **Pratyaksha Kar Bhawan, Bandra Kurla Complex, Mumbai-400051** to the Income Tax Department, and should reach the office of the Pr. Commissioner of Income Tax-26, 4<sup>th</sup> Floor, C-10, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Bandra (E), Mumbai – 400 051 on or **before 1 p.m. the 3<sup>rd</sup> October, 2016** . Bids will be opened in the Room No. 702 , C-11, Pratyaksha Kar Bhawan, Bandra Kurla Complex, Bandra (E), Mumbai – 400 051 in the presence of one representative of each of the bidders who wishes to be present on the same date at 3.00 P.M.



( S.S.PRASAD )  
Income Tax Officer PRO/BKC  
O/o CIT-26, Mumbai

1. The Webmanager@income tax.gov.in for uploading on website.
2. Notice board.