



OFFICE OF THE CHIEF COMMISSIONER OF INCOME TAX
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NOTICE
FOR HOUSE KEEPING SERVICES FROM REGISTERED
SERVICE PROVIDERS/CONTRACTORS

Sealed Quotations are invited from reputed service providers for providing House Keeping (Clean & Sweeping) for the period from **01.06.2016 to 31.05.2017** in the following premises:

S.No.	Location of the premises	Proposed carpet area
1	Income Tax Office, Infinity Tower, D.No.50-92-34/1/1, Sankaramatam Road, Opp. Reliance Fresh Stores, Visakhapatnam – 530 016. [Ground+4 floors and cellar parking]	Office space of 21729.43 sft and 5173.17 sft of parking area

TERMS & CONDITIONS

- 1) The service provider shall quote the rates on Sq. Feet basis and **excluding** the cost of cleaning material.
- 2) The service provider shall be registered with Department of Labour & Service Tax Department.
- 3) The service provider shall bear all taxes and statutory levies and be responsible for payment of the same to the respective Departments.
- 4) The service provider should ensure to pay minimum wages as per the rates prescribed by the Government and also ensure to pay subscription for EPF and ESI of the workers engaged. The service provider would be liable for ensuring compliance with relevant rules and regulations as notified by the Government in this regard from time to time.
- 5) The Chief Commissioner of Income Tax, Visakhapatnam reserves the right to accept or reject any or all the tenders without assigning any reasons thereof and no claim/dispute on this aspect shall be entertained.
- 6) It will be the sole responsibility of the service provider to adequately provide for all the future liabilities that may arise due to unforeseen incidents/situation involving the contract labourers engaged by him. The Government of India or the Income Tax Department shall not be responsible to any of the contract labourer in any manner.
- 7) Technical Bid & Financial Bid is required to reach the undersigned in two separate sealed covers **on or before 05.45 PM of 09.05.2016.**
- 8) Reference in this regard can also be made to the link **www.incometaxindia.gov.in or www.incometaxhyderabad.org**

Place: Visakhapatnam
Date: 25.04.2016

Sd/-
Joint Commissioner of Income Tax (OSD)