



**OFFICE OF THE
COMMISSIONER OF INCOME TAX(DR)(ADMN.)
INCOME TAX APPELLATE TRIBUNAL,
LOK NAYAK BHAWAN, KHAN MARKET,
NEW DELHI-110003**

F.No. CIT(Admn.)/ITAT/2016-17/

Dated: 03.02.2017

Tender Notice – “Tender for supply and installation of Wifi-enabled BYOD smart screen and Audio & Video system and civil works at Loknayak Bhavan”

The Commissioner of Income Tax (Admn.), ITAT, Delhi invites sealed bids from original equipment manufacturers/dealers/suppliers and civil contractors (composite/combined category) to supply and install Wifi-enabled BYOD smart screen and Audio & Video system and also to do the civil works as per details of items mentioned in Annexure-A as per the terms and conditions given in Annexure-B. The installation and the civil works and the will take place in the Conference Hall, 7th floor, Loknayak Bhavan.

Tender documents shall be accompanied by a demand draft/Banker's Cheque of Rs. 1000/- drawn in favour of the CIT(DR)(Admn.), ITAT, Delhi, towards cost of the tender. The tender documents along with instructions and terms & conditions can be downloaded from the web site www.incometaxindia.gov.in or www.emprocurement.gov.in. or can be taken from the undersigned also. The sealed bids complete in all respects must be submitted in the office of Sr. DR (Admn.), ITAT, Room No. 711, 7th Floor, Lok Nayak Bhawan, Khan Market, Delhi latest by 14.02.2017 by 2 pm super-scribing on the envelope as “Limited Tender for supply and installation of Wifi-enabled BYOD smart screen and Audio & Video system at Loknayak Bhavan”. The decision of this Office would be binding on the all the bids. Financial bids will be opened after examining the technical bids. Financial bids of only those who qualify the technical stage will be opened. Thereafter, work order or contract will be awarded to L1 bidder.

The Commissioner of Income Tax(Admn.), ITAT, Delhi reserves the right to accept or reject any or all tender(s) without assigning any reason whatsoever. The date and time of opening of sealed covers is 14.02.2017 at 3 pm. The place of opening of tender bids is same as mentioned above. The time to visit the premise is on working days only between 3pm and 4pm.

(Naresh Thakur)

DDO, O/o.CIT(DR)(ADMN)
ITAT, Loknayak Bhawan, New Delhi.

Copy to:

1. All major Notice Boards at Income Tax Department office in Delhi.
2. Website of the Department.

ANNEXURE - A

Sr. No.	Description of Items	Make	Model	Qty
1	Dismantling existing interior work, fittings & fixtures from the existing hall. Removing existing aircon indoor & outdoor units with their pipelines, all electrical fittings fixtures and wiring, dismantling the entire false ceiling, dismantling the existing windows & aluminum sliding cabinets, bringing the entire dismantled material from the 7th floor to the ground floor and then getting the same mechanically transported to any other suitable location.	-	-	LS
2	Minor civil work including repairs to existing plaster, minor brick work to raise the existing sill level of windows as per the proposed plans & drawings, etc. as per the directions of the Engg in charge	-	-	-
3	Providing & fixing new plaster of parris false ceiling (gypsum) ceiling average thickness 15mm up to 3mtr height above floor-level in a combination of 18mm thick grid tiles false ceiling of size 600mmx600mm in true horizontal level suspending on inter locking metal grid of armstrong or equivalent sections consisting of T-runners suitable spaced, as per the drawing & design supplied and as per the direction of the Engg in charge. with provision of coves for diffused lighting,	-	-	95 sqm
4	Providing & applying plaster of parris putty of 20mm thickness over plastered surface in two layers and reinforced with rabbit wire mesh after hauching and sand papering the existing surface if required to make it in smooth & presentable condition.	-	-	15 sqm
5	Wall painting with premium acrylic emulsion paint of interior grade having volatile organic compound content less than 50gm/ltr of approved brand & manufacture in required colour & shade	-	-	110 sqm
6	Providing & fixing 12mm thick commercial ply paneled for wall paneling including 18mm thick paneling having 20x2mm thick wooden lipping with 1st class teak wood strips of size 75x12mm between panels & paneling, teak wood panel fixed with molding of size 40x12mm, all wooden paneling cladded with 4mm thick teak veneer and fixed on 12mm ply base lining. (for minor patch works if required)	-	-	10 sqm

7	Polishing with melamine matt polish on new wood work in required colour / shade after following the entire process as using 80,120,220,320 and 1000 number sand papers, wood fillers & melamine putty, applying two coats of melamine matt clear with spray gun to achieve fine satin finish, as per the directions of the Engineer / officer in charge (for minor touch ups & patch work if required)	-	-	15 sqm
8	Providing & fixing 12mm thick commercial ply paneled for walls paneling and further fixed with 4mm thick commercial ply to making grooves pattern in wall paneling and finally fixed with 1mm thick laminate in required colour / shade as per site conditions or as per the directions of the engineer/officer in charge. (for minor patch up works or paneling below window sill level if required)	-	-	15 sqm
9	New Electrical work in the entire concerned area using new 25mm thick heavy concealed pipes of AKG/Setia or equivalent make, modular boxes, copper point & circuit wiring in required gauge as per point requirement using reputed brands like Finolex / Polycab or equivalent make, modular switches & sheets in required amperage of Anchor Roma / Northwest or equivalent make and LED ceiling concealed light fixtures of Phillips / Leolux or equivalent make, entire electrical work including sub-main wiring up to the nearest existing SDB	-	-	90 sqm
10	Providing & fixing new UPVC window in the existing opening by replacing the existing MS & plain glass windows. The new UPVC window to have a water & air tight section in ivory colour with openable / sliding shutters for an emergency exit and for access to repairs & maintenance of aircon outdoor units or as per design and instructions of the engineer / office in charge. This window to have double glass 6mm + 6mm with 6mm vacuum for sound proofing purposes.	-	-	21 sqm
11	Providing & fixing 12mm thick toughened glass of make Saint Gobain or equivalent make with edge polishing on all sides in required shape & size in partition & swing doors including making holes, cut outs, filling of gap with silicon sealant, patch fittings & handles complete in all respects. Payment of glass work will be made as per actual physical dimensions and nothing extra will be paid towards size wastage.	-	-	7 sqm

12	Providing & fixing double cylinder floor spring (heavy duty) of ozone / clozma / Dorma or equivalent make as per manufacturer specifications for the concerned door enclosure marked at the site or in the drawings supplied.	-	-	2 each
13	Providing & fixing manual roller blinds using Cine Screen black out range of collection of MAC / NL or equivalent make to existing window opening	-	-	20 sqm
14	Providing & fixing sparkle frosted solar film of lummar / 3M or equivalent make on toughened glass in approved design & pattern as per the directions of the Engineer or office in charge	-	-	20 sqm
15	Providing & fixing Junker solid wood flooring 22mm thick 2strip beech (made in Denmark) of approved brand & manufacturer. The installation is to be done by the clip method. Two planks are joined with the help of stainless steel clip to ensure control of expansion during climate change. Spacers are used to leave adequate gaps between two planks to ensure fair amount of expansion and the gaps are filled up during the course of time and also ensure that there are no highly visible joints in the laid floor. At all four ends rubber bands as expansion material to be used to ensure uniform gaps and also ensure that enough space has been left for expansion, complete finished in all respects as per the directions of the engineer or officer in charge.	-	-	95 sqm
16	Providing & fixing new air cooled and inverter based Variable refrigerant volume modular type air conditioning system with R410A with 100% DC inverter scroll compressor with heating & cooling provision in three phase supply for the concerned area having one outdoor unit of 10HP including its fixing base MS base stand / platform customized to the building requirements with 3 indoor cassette type ceiling units (One unit of 2.0 ton and two units of 3.0 tons each) complete including all high side & low side required equipment & materials like gas pipelines, drain pipelines, chase cutting, insulation, stands, wireless sensors, wireless remotes, wireless panel, Ref joints etc all-inclusive without any hidden costs using reputed brands like Mitsubishi or equivalent make as per the site conditions and as per the directions of the engineer or officer in charge	-	-	1 each

	Display			
17	Large Format HD Display - 84 Edge LED Large Screen(wifi-enabled)	LG	LG 84WS70	1
18	Wall Mount KIT for 84 Inch Display	Custum	-	1

	Video & Control			
19	HD Integrated PTZ Camera Pan / Tilt / Zoom Camera with POE, Accessories for Ceiling Mount	Panasonic	AW-HE38H	2
20	Compact Remote Camera Controller with Accessories	Panasonic	AW-RP50	1
21	Series/2 Cable Access Enclosure for AV Connectivity and AC Power	Extron	Cable Cubby 202 MULTI	3
22	HDMI Switchers with EDID Minder	Extron	SW6 HDMI	1
23	Five Input HDCP-Compliant Scaler with Seamless Switching with PIP Feature	Extron	DVS 605	1
24	IP Link Pro Control Processor	Extron	IPCP Pro 550	1
25	Two Input DTP Transmitter for HDMI and VGA with Audio Embedding - Decora Wallplate	Extron	DTP T UWP 232 D	3
26	DTP Receiver for HDMI	Extron	DTP HDMI 4K 230 Rx	2
27	10" Tabletop TouchLink Pro Touchpanel	Extron	TLP Pro 1022T	1
28	8-Port Fast Ethernet Unmanaged Desktop Switch	Dlink	DES-108	2
29	Power Injector for XTP and Pro Series Control Systems	Extron	XTP PI 100	1
30	Wifi Router	DLink	DIR-803	1
31	Wireless Collaboration Gateway	Extron	ShareLink 200 N	1
32	Video conferencing Codec with built in 1+5 multi conferencing software	Panasonic	KX-VC1300	1

	Audio System			
33	Condenser Boundary microphones	Bayerdynamic	BM 32	12
34	12x8 ProDSP™ Digital Matrix Processors with AEC	Extron	DMP 128 C	2

35	Two Channel Amplifier - 200 Watts Per Channel	Extron	XPA 2002	1
36	Wireless Handheld Microphone	Bayerdynamic	OPUS 669Set	2
37	Foreground Ceiling Speakers - 40 Watt	JBL	Control 24 C	6

Cable & Connector

38	Ultra Flexible Premium High Speed and High Speed HDMI Cables	Extron	HDMI Ultra/6	5
39	Male to Male VGA and Audio Cables - Molded Connectors	Extron	VGA-A M-M MD/6	3
40	Cat 6 Cable- 305M Roll	Belden	7814A	1
41	Bulk Cable (Speaker, Mic Cable & Connectors)	Extron	Bulk	1
42	22U Rack with PDU, Self and Accessories	Presedent	-	1
43	Programming	A2V	-	1
44	Installation, Testing ,Commissioning, Training, Documentation	A2V	-	1

ANNEXURE – B

Terms & Conditions

1. Interested parties should have wide experience, at least 5 years, working in this field with Government Departments/Ministries. The copies of relevant documents to be submitted.
2. Preference will be given if the firm/entity is ISO certified/registered and a Composite/combined contractor category.
3. Preference will be given if the agency/entity is a direct partner with the OEMs.
4. Cost of Bid documents of Rs. 1000/- (Non-refundable) is to be submitted in the shape of demand draft/Banker's Cheque drawn in favour of the CIT(DR)(Admn.), ITAT, Delhi.
5. The decision of this office shall be final with regard to technical and financial bid. The office reserves the right to accept or reject any or all the tenders without assigning any reason. The decision of the Office would be binding on all the bidders.
6. The Technical and Financial bids in the prescribed proforma, complete in all aspects, shall be kept in separate sealed cover and super-scribed as "Limited Tender for supply and installation of Wifi-enabled smart screen and Audio & Video system and civil works at Loknaya Bhavan" at the office of the Sr. DR (Admn.), ITAT, New Delhi.
7. Each page of the tender notice, technical bid and financial bid shall be signed and stamped by the bidder or its authorized signatory.
8. The Department reserves the right to cancel the tender or to withhold payment in the event of non-commencement or unsatisfactory performance by the successful bidder. In such eventuality, the Department further reserves the right get the work done from open market.
9. If at any stage the information/declaration given by the bidder is found to be false, the bidder will be disqualified immediately and the work order will be withdrawn.
10. In case the bidder withdraws or is terminated for violation of terms and conditions or deficiency in items provided to this office, the bidder will be penalized as deemed fit. If any penalty is levied which will be deducted from the bills.
11. The bidder should submit the following documents along with tender, failing which the tender will not be considered beyond the technical stage:
 - a. Should be registered with C.P.W.D of the Ministry of Urban Development for civil works. Should have service tax and VAT registration.
 - b. Should have Commercial Tax and Sales tax registration with Govt of NCT Delhi. Copy of valid PAN Card to be submitted.
 - c. An undertaking that their firm/agency has not been black listed or penalized by any Central & State Govt./Local Authority/Ministry/Department.

- d. The bidder shall give an undertaking that the firm/agency agrees with the terms and conditions of Tender documents.
 - e. Details of work done in any Central Govt./Ministry/PSU/prominent sector in the last 5 years.
12. In case of any lapse/default in honouring the terms and condition at any stage after submitting the tender bids the work order will be withdrawn with immediate effect.
 13. Quoted price of the supply and installation of Wifi-enabled BYOD smart screen and Audio & Video system and civil works should be submitted in separate sealed cover.
 14. Time period/limit of 30 days are allowed to complete the supply and installation and all the civil works.
 15. The bidders are requested to quote the rate of works to be completed as mentioned in Annexure –A should be inclusive of all related expenses such as transportation cost, risk insurance, packing, loading and unloading, labour, taxes applicable and installation etc.

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/we will be blacklisted and will not have any dealing with the Department in future.

Signature of Authorized Signatory with date